



DEPED QUEZON
ICT Appendix 61

UPLOADED

Date/Time: MAR 23 2026

By: Michelle 124

Ref. No. NOA-016-2024

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: MIRADETH I. SEVILLA CATERING SERVICES

P.O. No.: 2026-03-0008

Address: BRGY. DOMOIT, LUCENA CITY

Date: MARCH 17, 2026

TIN: 176-763-942-00000

Mode of Procurement Negotiated Procurement -
Small Value Procurement (Sec. 53.9)

RFQ NO. 2026-11-RFQS

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SDO QUEZON, TALIPAN, PAGBILAO

Delivery Term within 7 Calendar Days upon receipt of PO

Date of Delivery MARCH 18 -19 2026

Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	PAX	MARCH 18 2026 FOOD/MEALS BREAKFAST/AM SNACK/LUNCH/PM SNACK	40	749.00	29,960.00
	PAX	MARCH 19 2026 FOOD/MEALS BREAKFAST/AM SNACK/LUNCH/PM SNACK	40	749.00	29,960.00
		SUPPLY AND DELIVERY OF FOOD FOR THE CONDUCT OF DIVISION RISK MANAGEMENT WORKSHOP			
		GRAND TOTAL			59,920.00

(TOTAL Amount In Words) **FIFTY NINE THOUSAND NINE HUNDRED TWENTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


MIRADETH I. SEVILLA CATERING SERVICES
Signature over Printed Name of Supplier

18 MAR 2026

Date

Very truly yours,


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101

ORS/BURS No. : _____

Funds Available : _____

Date of the ORS/BURS : _____

EDMUNDO MARIN, JR.
Accountant III

Amount _____